

THE CORPORATION OF THE TOWN OF WHITBY

In the Regional Municipality of Durham

TELEPHONE  
905-668-5803  
TORONTO  
905-686-2621  
FAX  
905-686-7005



MUNICIPAL BUILDING  
575 Rossland Road East  
Whitby, Ontario  
Canada  
L1N 2M8  
www.whitby.ca

March 17, 2009

Kieran Cunningham,  
Irishhand Painting and Decorating  
248 Lupin Drive,  
Whitby, ON L1N 1Y1

Subject: Town of Whitby Parking Office Renovations

Dear Kieran:

I am sending this letter to formally thank you for the office renovations your company completed for us.

The quote you provided was complete and concise with no "hidden surprises" and the work was carried out according to the schedule you provided. During the renovations your crew was mindful of the occupants of the adjacent office and co-operative with their needs. Meeting with us to pick out samples and make recommendations added to the success of the project and the satisfaction of the staff that occupy the space. And finally, and most importantly, when items were identified that asked to be changed and amended, you were co-operative with us to make those changes.

We are happy with the renovations you conducted in the office space and the manner in which you and your crew accomplished them.

I would recommend your services to anyone who asked, and will ensure that you are included in future quotes when we have a need for similar services.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Darlene Barker', is written over a light blue horizontal line.

Darlene Barker

Supervisor By-law Services  
Town of Whitby  
575 Rossland Road, East,  
Whitby, ON L1N 2M8  
Tel: (905) 430-4300 ext 2349  
Fax: (905) 686-5696  
barkerd@whitby.ca